



P.O. Box 2012
Tacoma, WA 98401
info@TacomaTreeFoundation.org

Are you a local college student interested in environmental justice & sustainability?

The nonprofit **Tacoma Tree Foundation (TTF)** is hiring **3–5 part-time staff members** for June–December 2024. TTF focuses on expanding the urban forest through community-based tree planting and education (www.tacomatreefoundation.org/programs).

This temporary paid internship opportunity is open to anyone in the Tacoma area who is currently enrolled in a local college, with preference given to candidates studying in related fields such as environmental studies, social work, and communications. The work will be focused on community engagement and event support on the subject of tree planting and neighborhood-based greening, including the Green Blocks program in McKinley Hill. Activities include talking with residents about tree programs, as well as attending education and outreach events like tree walks and farmers' markets. Additional learning opportunities may exist in areas such as urban forestry, environmental policy, data management, mapping, public health, and nonprofit management.

We are also seeking 1–2 planting interns to support summer tree watering and nursery maintenance.

- These are hourly staff position paying \$16 per hour, with no additional benefits.
- The workload is 5–10 hours per week for 10–25 weeks (as needed), with many hours taking place on evenings and weekends.
- The work will take place primarily in the Tacoma neighborhoods of Eastside, Hilltop, South Tacoma, South End, and Downtown, with occasional meetings in person (in Tacoma) and on Zoom. Some of the work will also take place remotely. Unfortunately, new staff will be responsible for their own computer access and transportation, with limited exceptions for transporting tools and materials.

To apply, please e-mail a short letter of interest and a 1-page resume that includes your phone and e-mail address to info@tacomatreefoundation.org, using APPLICATION as the e-mail subject. Topic of the letter: *Tell us about yourself and how/why you might fit in with the work of Tacoma Tree Foundation!*

Timeline:

May 5 (by 11:59 p.m.) —Applications due

May 8–22 Interviews

June 1—Ideal start date

Please consider applying for this excellent learning and career development opportunity! Folks belonging to [frontline communities](#) and living in the neighborhoods listed above are especially encouraged to apply. (Note: You can also send questions about the opportunity to info@tacomatreefoundation.org!)